Chair:	Svetlana Averbukh
Access:	[Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel](#)

Present (quorum=X)		Absent
☒ President: Svetlana Averbukh		VP Marketing & Communications: OPEN
☒ VP Career Dev.: James Jackson		VP Programs: OPEN
☒ VP Technology: Richard Martinson		VP Finance: OPEN
☒ VP Membership: Eric Brown		Immediate Past President: N/A
☒ VP PMO and Administration: Oliver Grant		
☒ VP Operations: Deby Covey		
☒ Trustee: Barbara Cooke		
☐ Trustee: AJ Jafari		
☒ Trustee: Parash Sharma		

Response with Regrets:
Trustee: Kay Rathfelder (UK)

Decisions made:
- Approved meeting minutes for January
  - Motion carries with vote of 6:0:0
- Approved operating budget for 2022
  - Motion carries with vote of 6:0:0
- Approved Payment of QuickBooks and Zoho thru PayPal
  - Motion carries with vote of 6:0:0
- Approved VP of programs
  - Motion carries with vote of 5:0:0

Open items:

- PRESIDENT
  - PMI LIM meeting attendees confirmed
  - New VP of Programs confirmed – president will notify
  - Voting on new policies in March board meeting
  - Will amend budget approval mid-year once new VP Programs gets up to speed
- TECHNOLOGY
  - Two additional M365 accounts purchased
  - 4 trustee accounts established
  - Updated Dark Rhino contract – current price for 20 more months then new pricing for the remaining 16 months
- PMO & ADMINISTRATION
  - Org Chart in development
  - VP is working on form for new projects
- FINANCE

- o   Working on sending 1099s
- o   Meetup does not accept PayPal so doing CC workaround
- **PROGRAMS**
  - o   Bringing back process for double checking dates before scheduling/posting
  - o   Conflicting event on 2/22/22 is hidden and event director will be contacted
- **MEMBERSHIP**
  - o   No LMVoM submission yet – must send before Monday
  - o   Volunteer Recruitment on 2/22/22
    - ▪   BOD members will submit position descriptions by EOW
- **CAREER DEVELOPMENT**
  - o   New Job Board Shutdown at the end of February 2022
  - o   Temporary migration plan back to the old Job Board while scoping out a new job board
- **MARKETING & COMMUNICATIONS**
  - o   Use Career Dev landing page for repetitive events – makes it easier to market with same landing page link
  - o   Auto-renewal campaign is working - Membership increased to over 1700!
- **OPERATIONS**
  - o   Virtual Tech Submission to PMI Status – 2021 expenses or paid in 2021 for delivery in 2022.
  - o   Charter Renewal – Due by 3/31/22
  - o   Survey page – do not have capacity right now but will revisit later in the year

Meeting Started @ 7:06
Meeting Adjourned @ 8:48